STEPS FOR MAKING PAYMENT THROUGH BHARATKOSH (NON-TAX REVENUE PORTAL-NTRP)

Open the site :- https://bharatkosh.gov.in

The user can make payment even as a NON-REGISTERED USER by clicking the option

Click on Non-Registered Users

Step -1	Select **Depositor's Category** from the drop down menu
Step -2	Select Purpose by Clicking on 🔍 button, a new window will be open
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Step -3	Here Select Ministry as **"Agriculture"**
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Step -4	For selecting purpose, type SRFMTTI in purpose coloumn and select purpose from table given below, as per requirement / payment type and then click on **Search Button**

SI No.	Purpose	Payment Type
1	SRFMTTI- TESTING FEES	TESTING FEES

NOTE:-   Please select the correct payment type for which you are making payment.

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If you have selected the correct PURPOSE, PAYMENT TYPE then the following PAO Code will Be displayed

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000365 – PAO (Agri-Coop), Chennai

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Step -5	Now Select the correct Drawing & Disbursing Office (DDO) from the List

DDO Code for this Office is "100376 – Administrative Officer, SRFMTTI, Anantapur"

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Step -6	Enter the AMOUNT to be transferred in INR
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Step -7	Type the details of remittance or the provide details for which you are making payment to this office in **Remarks Coloumn**.
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Step -8	Click on **ADD Button**
	The details provided by you will be displayed in a TABLE Format. If the details are correct then
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Step -9	Click on **NEXT Button**
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Step -10	Now the Depositor's Details window will open. Here Depositor's need to enter his particulars i.e. Name, Address, Mobile Number, E-mail ID etc. **Please provide correct Mobile number / E-Mail ID because in case receipt is not generated then for generating receipt you need to enter the OTP that you will receive on the given Mobile number / E-Mail ID.**

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Step -11	Select **ONLINE PAYMENT** (by default this will be selected).

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Step -12	Click on **NEXT Button**

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	You can view all the DEPOSITOR details in a Table Format. Kindly check the correctness of the details **(Please carefully check and make sure that you have selected correct Purpose, PAO Code and DDO code, for any wrong selection this office will not be liable),** and if everything is correct then :-

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Step -13	Click on **CONFIRM Button**

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	The portal will take you to the **PAYMENT GATEWAY**
	The Depositor should select the payment mode i.e. Net Banking / Debit Card / Credit Card.
	The users can view USER CHARGES also by clicking on the **Button VIEW USER CHARGE**

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Step -14	Enter the CAPTCHA correctly.

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Step -15	Click on the check box that **"I acknowledge and confirm that I have read and agree to the Terms And condition."**

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Step -16	Click on the **PAY Button**
	The System will take you to the BANK's portal wherein you follow the procedures of the bank to make the PAYMENT

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Step -17	After making the payment the Depositor can generate/download **DEPOSIT SLIP and submit the copy of the receipt to this office also.**

* Kindly watch the video tutorial on making payment through Bhartakosh by clicking on the link i.e. **https://www.youtube.com/watch?v=bX-0HBS6Zgo**

** User Guide in PDF is also available on the link "https://bharatkosh.gov.in/NTRPHome/UserGuide"