



भारत सरकार

Government of India

कृषि मंत्रालय, (कृषि एवं सहकारिता विभाग)

Ministry of Agriculture, (Department of Agriculture and Cooperation)

दक्षिणी क्षेत्र कृषि मशीनरी प्रशिक्षण एवं परीक्षण संस्थान

Southern Region Farm Machinery Training and Testing Institute

ट्रैक्टर नगर, गार्लदिन्ने - 515 731, जिला: अनंतपुर (आं. प्र.)

Tractor Nagar, Garladinne- 515 731, District: Anantapur (A.P.)

[ISO 9001:2008 COMPLIANT INSTITUTION]

फाइल संख्या/File No. 6-14/2005-Misc.

दिनांक /Dated: 21st July, 2015

NOTIFICATION

Subject:- Representation from Government Servant on Service Matter- Instructions of DOP&T – reg.

This has reference to ministry's letter No. 9-64/2015- M&T (Admn.) dated 17.07.2015 on the subject mentioned above, wherein ministry has informed, inter alia, the following:

"The Mechanisation & Technology Division, Department of Agriculture & Cooperation, Ministry of Agriculture is directly getting a large number of petitions from the employees of Farm Machinery Training & Testing Institutes (FMTTIs) on various service matters addressed to JS (M&T), Secretary (AC), Hon'ble MOS/ Minister of Agriculture, Hon'ble Prime Minister of India and the Hon'ble President of India."

2. The ministry, referring to DOPT OM No. 11013/08/2013-Estt. (A)-III dated 06.06.2013, has also conveyed the DOPT's instructions on the following terms:

"The submission of representations directly to the higher authorities by – passing the prescribed channel of communication, has to be viewed seriously and appropriate disciplinary action should be taken against those who violate the instruction as it can rightly be treated as an unbecoming conduct attracting the provisions of Rule 3(1)(iii) of the CCS (Conduct Rules) 1964."

3. The ministry has further directed that "the representations received hereafter will be dealt by the Ministry as envisaged in the DOP&T instructions."

4. The ministry has also instructed to bring the above instructions to knowledge of all employees of the institute, WITH PROPER ACKNOWLEDGEMENT.

It is therefore, all the instructions are hereby brought to the notice of all employees and advised them to affix their signature in the token of having seen the above instructions against their name contained in Annexure.

Encl: As above

G. Aruna Kumari
21/7/15

G. Aruna Kumari
Administrative Officer
For Director

Distribution:

1. SAE(K), SAE(Y), AE(C),AO, FS
2. Circulation copy to all staff list enclosed.
3. Guard File
4. PA to Director

Copy to:

Shri D.S.Vara Prasad, Secretary, NGO's Staff Association, Tractor Nagar, Garladinne – for supplementing the institute's efforts to create awareness amongst the staff in this matter.

Administrative Officer
For Director